



HAPPY HOUR EVENT GUIDELINES

Thank you for your interest in holding a special event with us at The White Swan Public House. We are located on the water of Chandlers Cove on South Lake Union. You will be surrounded by the lake front and beautiful yachts that line the shores. A truly magical setting, secluded from the large downtown crowds. Our Pacific Northwest cuisine, craft cocktails, local beers and eclectic wine selections will have something for everyone to enjoy.

What you need to know to host a Happy Hour event at The White Swan:

These guidelines are based off a 2-hour window (3-5pm only). It is a hard stop at 2 hours, with a last call happening 15 minutes prior to the expiration of your 2-hour window. Additional fees and charges may accrue for different time slots, which we would be happy to discuss if you're interested.

We can accommodate up to 40 people maximum for your event. We do not charge a room rental/buy out fee for this type of event. However, we do charge a \$50 per person fee (+tax and 20% gratuity). This will be a designated space in our bar and outdoor bar area. The outdoor area is covered and heated but is obviously subject to the elements of mother nature. If the head count goes over 40 people, you will be charged an additional \$1,000(+tax). **This is non-negotiable.**

What the per person fee will get you:

- A designated space saved for your group only.
- Your choice of 3-4 passed and stationary appetizers for the entire 2-hour period.
- 3 drink tickets per person **for beer and wine only**. If you would like to include hard alcohol or cocktails, we can run a hosted bar tab that you can pay for at the end of the event, or a non-hosted bar that your guest can run a tab for on their own.

For more than 40 people, we will require you to buy out the restaurant for the 2-hour period. This will be a room rental/buy out fee of \$1,000 (+tax). It is a hard stop at 2 hours with a last call happening 15 minutes prior to your 2-hour expiration.

The buyout fee will give you access to the entire restaurant (indoor and outdoor) for your group only. The per person fee is still \$50 per person (+tax and 20% gratuity) and will also include all the above listed.

If you have any additional questions, please feel free to contact us at contact@whiteswanpublichouse.com. Thank you very much.